

Westphalia Board of Aldermen Meeting Minutes for December 17, 2024

The Westphalia Board of Aldermen meeting was called to order by Mayor Tammy Massman. Roll call was taken. Aldermen present were Aldermen Stanley Heckman, Jake Plassmeyer and Caitlin Berhorst. Also present at the meeting was sewer operator-Aaron Lachowicz of Mid Mo Environmental and UD reporter-Theresa Brandt. Alderman Delbert Wieberg was absent.

The meeting minutes from the November monthly meeting were reviewed. A motion was made by Alderman Stanley Heckman and was seconded by Alderman Jake Plassmeyer, to approve the November meeting minutes. Aldermen votes: Stanley Heckman-yes, Jake Plassmeyer-yes and Caitlin Berhorst-yes.

The December monthly expense report was reviewed. The city expenses note the amount of \$6,462.27, sewer system expenses in the amount of \$6,374.00, ARPA expenses in the amount of \$0.00, special road district expenses in the amount of \$2,786.09. City receipts in the amount of \$8,689.29, sewer system receipts in the amount of \$8,764.57, and special road district receipts in the amount of \$4,389.59. Total city checking account balance of \$169,632.69, total sewer system checking account balance of \$64,815.44, total special road district checking account balance of \$43,636.39, ARPA checking account balance of \$0.00 and total special road district savings account balance of \$5,127.38. Total city CDs in the amount of \$455,625.03, total sewer system CDs in the amount of \$540,873.82, and total special road district CDs in the amount of \$546,438.79. Mayor Massman noted that remaining December expenses and receipts pending; given the earlier meeting date, will be reflected on the January monthly expense report. A motion was made by Alderman Jake Plassmeyer, and was seconded by Alderman Caitlin Berhorst to approve the December monthly expense report. Aldermen votes: Stanley Heckman-yes, Jake Plassmeyer-yes and Caitlin Berhorst-yes.

The sewer system report was next on the agenda. Mayor Massman acknowledged that a report was submitted by Mid MO Operations. `Sewer operator-Aaron Lachowicz provided an update. The plant and lift stations are running well. Manhole inspections are 99% complete; having only 3 manholes left to inspect. Lachowicz reported that there has been little to no changes noted since the inspections last year. The manhole located behind the Westphalia Hills complex was noted to have some continued deterioration from hydrogen sulfides and will likely need to be replaced in the coming year or two. All year end reports were noted to be due by 01/28/2025. Operators will begin working on end of year reports, alongside Mayor Massman at the beginning of the year. Additionally, the wastewater sewer permit was noted to expire next year; 12/31/2025. Permit renewal preparations will need to begin by June 2025. Operators have completed all infrared inspections of electrical control panels. No issues noted.

Next, in other business, housekeeping topics were addressed. Mayor Massman provided an update on City Hall repairs. The project is noted to be progressing well. All demolition, framing, electrical wiring and line sets for the new HVAC system have been completed. Next up is insulation and then sheetrock. Mayor Massman reminded the board, that Muenks Insulation was awarded the project, following review of all submitted bids by council members electronically; with Aldermen votes recorded also electronical prior to this meeting. Insulation was anticipated to be completed before the Christmas holiday. Flooring was discussed. The original hardwood is not able to be refinished given the numerous sections of missing and rotted flooring. Aldermen unanimously agreed that a floating engineered hardwood system would be the best option for flooring to allow for expansion and contraction. A wood grain texture was preferred, complimenting it to the wooden trim and doors. Mayor Massman will begin looking for flooring so that it is available for installation when contractors are ready for it. White wall paint was selected. Can lights around the room's perimeter, with a single hanging light or ceiling fan in the middle of the room was denoted for lighting. Alderman Plassmeyer inquired about the area around the entrance to the vault space. Mayor Massman noted that contractors have studded around it, making it appear as if the area is inset. The molding around the vault could not be removed, so the area around it will be inset and picture framed.

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The Annual Christmas Home Decorating Contest was highlighted again. The contest will be held on Sunday, December 22, 2024, with judging conducted at 6:00 p.m. The event has been posted on the city's website.

The next city meeting date was set for Tuesday, January 28, 2025 at 6:00 p.m. The meeting will be planned to be held at St. Joseph School Cafeteria, due to ongoing City Hall repairs.

A motion to adjourn the regular meeting was made by Alderman Stanley Heckman and seconded by Alderman. Jake Plassmeyer. Aldermen votes: Stanley Heckman-yes, Jake Plassmeyer-yes and Caitlin Berhorst-yes.