

## **Westphalia Board of Aldermen Meeting Minutes for May 20, 2025**

The Westphalia Board of Aldermen meeting was called to order by Mayor Tammy Massman. Roll call was taken. Aldermen present were Aldermen Delbert Wieberg, Stanley Heckman, Jake Plassmeyer and Caitlin Berhorst. Also present at the meeting were sewer operator-Aaron Lachowicz of Mid Mo Operations and UD reporter-Theresa Brandt.

The meeting minutes from the April monthly meeting were reviewed. A motion was made by Alderman Stanley Heckman and was seconded by Alderman Delbert Wieberg, to approve the April meeting minutes. Aldermen votes: Delbert Wieberg-yes, Stanley Heckman-yes Jake Plassmeyer-yes and Caitlin Berhorst-yes.

The May monthly expense report was reviewed. The city expenses note the amount of \$3,006.63, sewer system expenses in the amount of \$6,927.43, special road district expenses in the amount of \$369.40. City receipts in the amount of \$11,846.73, sewer system receipts in the amount of \$9,455.50, and special road district receipts in the amount of \$2.31. Total city checking account balance of \$150,649.09, total sewer system checking account balance of \$75,806.43, total special road district checking account balance of \$68,854.78, and total special road district savings account balance of \$5,129.30. Total city CDs in the amount of \$461,427.72, total sewer system CDs in the amount of \$545,175.41, and total special road district CDs in the amount of \$549,307.78. A motion was made by Alderman Jake Plassmeyer, and was seconded by Alderman Caitlin Berhorst to approve the May monthly expense report. Aldermen votes: Delbert Wieberg-yes, Stanley Heckman-yes Jake Plassmeyer-yes and Caitlin Berhorst-yes.

The sewer system report was next on the agenda. Mayor Massman acknowledged that a report was submitted by Mid MO Operations. Sewer operator-Aaron Lachowicz provided an update. The renewal application for the Wastewater Operating Permit has been prepared and will be submitted by Mayor Massman for consideration. Operators have asked for a variance to remove the weekly testing requirement. This request will assist the city in saving a couple thousand dollars each year for testing. The E. Coli labs are continuing to be monitored. Advance Septic and Pumping hauled sludge and completed land application on May 12, 2025. Advance Septic and Pumping was asked to clean the lift stations. Summer maintenance on equipment will continue during the months of May and June. The main plant and all lift stations are running well.

Next on the agenda was the topic of Insurance renewal. Mayor Massman reported that the city is awaiting the modified quote for general liability coverage through MO Perm. Massman noted that following the council's decision during the April board meeting, to sell the city's plow truck and bobcat, that it was requested of the insurance carrier to remove coverages for these items, effective at time of renewal. The modified quote will reflect the new policy coverages for the upgrades to the city hall building and adjusted pricing for premiums following the removal of auto and equipment coverages. The new policy coverage is slated to go into effect on July 1, 2025. The previous quote received for renewal coverage was denoted as \$7,488.00. Mayor Massman will alert Aldermen of the adjusted premium quote once received and request permission to proceed with payment via correspondence; noting that payment is expected to be received prior to the renewal date and awaiting approval for payment of the insurance premium at the June board meeting, would not allow enough time for payment to be received by the carrier. Aldermen agreed that ongoing coverage was imperative. The topic of Insurance will be reviewed again with final premiums amounts disclosed at the June council meeting. MO Employer Mutual renewal coverage for workers compensation is also pending at this time.

Next, in other business, housekeeping topics were addressed. Mayor Massman reported that the ad for the sale of SRD equipment had been drafted and approved by council members. The ad will be posted at City Hall, on the city's website, and will run for two circulations in the *Unterrified Democrat*, editions May 28<sup>th</sup> and June 4<sup>th</sup>.

**Westphalia Board of Aldermen**  
**Meeting Minutes for May 20, 2025 (continued)**

Weeds have been sprayed along city streets and sidewalks. Additional weed killer was obtained by Mayor Massman for the sewer operators to use around the main treatment plant.

Alderman Stanley Heckman inquired about plans for street and gutter repairs. Mayor Massman noted that schedules for subcontractors have not yet allowed for meetings and bids to be solicited.

Alderman Wieberg volunteered to assist in replacing the street post that had been damaged; and reinstall signs at the Post Office location. A new post was believed to be available in the city's maintenance building.

Liquor license renewals will be prepared and sent out by Mayor Massman during the month of June.

The next city meeting date was set for Tuesday, June 24, 2025 at 6:00 p.m. at City Hall.

A motion to adjourn the regular meeting was made by Alderman Stanley Heckman and seconded by Alderman Jake Plassmeyer. Aldermen votes: Delbert Wieberg-yes, Stanley Heckman-yes, Jake Plassmeyer-yes, and Caitlin Berhorst-yes.