

Westphalia Board of Aldermen Meeting Minutes for July 28, 2026

The Westphalia Board of Aldermen meeting was called to order by Mayor Delbert Wieberg. Roll call was taken by city clerk Tammy Massman. Members present were Mayor Delbert Wieberg, Aldermen Dennis Peterman, Jake Plassmeyer, Caitlin Berhorst and city clerk Tammy Massman. Others present at the meeting were sewer operator-Aaron Lachowicz of Mid Mo Operations and UD reporter-Theresa Brandt. Alderman Chris Dickneite phoned in and acknowledged presence by phone for roll call.

The meeting minutes from the June monthly meeting were reviewed. A motion was made by Alderman Jake Plassmeyer and was seconded by Alderman Caitlin Berhorst, to approve the June meeting minutes. Aldermen votes: Dennis Peterman-yes, Chris Dickneite-yes, Jake Plassmeyer-yes and Caitlin Berhorst-yes.

The July monthly expense report was reviewed and questions answered by city clerk Tammy Massman. The city expenses note the amount of \$2,147.00, sewer system expenses in the amount of \$7,014.43, special road district expenses in the amount of \$729.40. City receipts in the amount of \$12,543.46, sewer system receipts in the amount of \$12,733.98, and special road district receipts in the amount of \$.10. Total city checking account balance of \$160,008.84, total sewer system checking account balance of \$95,477.35, total special road district checking account balance of \$152,197.07, and total special road district savings account balance of \$5,138.90. Total city CDs in the amount of \$468,368.74, total sewer system CDs in the amount of \$554,065.77, and total special road district CDs in the amount of \$557,281.44. A motion was made by Alderman Jake Plassmeyer, and was seconded by Alderman Dennis Peterman to approve the July monthly expense report. Aldermen votes: Dennis Peterman-yes, Chris Dickneite-yes, Jake Plassmeyer-yes and Caitlin Berhorst-yes.

The sewer system report was next on the agenda. A report was submitted by Mid MO Operations. Sewer operator-Aaron Lachowicz provided an update. An RFP (Request for Proposal) for engineering services for wastewater treatment plan upgrade has been drafted and is ready for review. Copies provided. All aldermen agreed that the proposal looked good. Second quarter reports were submitted and accepted by DNR via the EDMR portal. Sludge and soil samples will be collected with anticipation of land application to follow in August. The new single sewer pump located at Massman Lane was received from Innovative Pump Solutions and will be installed in the coming week. City clerk Massman noted that a billing invoice has not yet been received; so, she will follow up with the company for billing. Massman next shared that she had contacted Lexi Baiter-DNR permit representative and verified that the payment previously surrendered for permit renewal was returned and that no further charges will be incurred. Fees related to the permit modification had been waived. Lachowicz voiced plans to solicit lab pricing fees from Innovatia Lab in Fayette, MO in order to compare expenses for lab services with the city's current provider-Engineering Surveys and Services. No other concerns for the plant or lift stations were identified.

Mayor Delbert Wieberg questioned if there were any overflow concerns or other issues discovered during the recent power outage around the 4th of July. Lachowicz reported that there were no overflows. A new coil was replaced at the City View pump station. Lachowicz also noted that a 30-amp breaker will be replaced at the treatment plant for the UV light system.

Mayor Delbert Wieberg next discussed a previously circulated correspondence that was received from Stacia Bax of MoDNR Financial Assistance Center regarding potential grant assistance for engineering services. Copies of the email and attachments were provided. Mayor Wieberg noted that he had spoken with Mrs. Bax earlier today and questioned if she might be available to present to council members the information, further details about the program and offer guidance during a council meeting. Wieberg noted that availability was indicated. Alderman Chris Dickneite questioned if the council should place the RFP (Request for Proposal) on hold until speaking with Mrs. Bax so that there would not be any missed opportunities for funding; if

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certain sequencing of events was required. Lachowicz was unsure of specific requirements; deferring further information back to Mrs. Bax-DNR Financial Assistance advisors. Loss of eligibility for funding did not want to be forfeited by aldermen by moving forward with the RFP prior to discussions with Mrs. Bax. City clerk Massman will reply to Mrs. Bax via email correspondence with a request for her attendance at the August meeting and inquire if it is necessary to hold on next steps related to the RFP. A copy of the DRAFT RFP and proposed sewer rate increase tabulations as per Alderman Plassmeyer will be forwarded to Mrs. Bax for review and advisement. Discussions followed. Ongoing considerations for the development of a new sewer plant and the need to increase sewer rates was tabled.

Sewer Operator-Aaron Lachowicz left the meeting.

Mayor Delbert Wieberg introduced with the next agenda item – 2026 Car Show. Mayor Wieberg noted that he had received a request from event organizer, Chris Stuckenschneider to host the annual car show on Friday, September 11, 2026, from 5:00 p.m. to 11:30 p.m., voicing no changes requested to any of the event parameters as stipulated from last year. Mayor Wieberg voiced that he had informed organizer- Chris Stuckenschneider that the city would make arrangements for the port-a-pot rentals; which would be considered the only modification from the prior year. Alderman Jake Plassmeyer made a motion to approve the request by organizer, Chris Stuckenschneider to have a car show on September 11, 2026, with the same provisions granted for the 2025 event, outside of arrangements for port-a-pot rentals. The motion was seconded by Alderman Caitlin Berhorst. The event will be held during the timeframe of 5:00 p.m. to 11:30 p.m., located in Westphalia, MO, from the corner of West Main Street and North Maries Avenue to the corner of East Main Street and Mill Street/Bridge Avenue; and include previously outlined organizer's parameters; that proof of special event insurance would be secured and provided to the city clerk, listing the city as additionally insured prior to the event; to approve providing a "letter of consent" for outside liquor sales; issued by the city; if formally requested; to those businesses that currently hold an active liquor license; specified for the date, time frame and within the planned car show event area, that would enable the said business to then obtain a caterer's license from the Division of Alcohol and Tobacco, for state adherence of liquor laws allowing alcohol sales and consumption off the business premise for the same said date, time frame specified and within the identified event venue area only; to approve six port-a-pots for the event arranged for by the city clerk with expenses for rentals of port-a-pots to be paid for by the city. Aldermen votes: Dennis Peterman-yes, Chris Dickneite-yes, Jake Plassmeyer-yes, and Caitlin Berhorst-yes. A second motion was made by Alderman Caitlin Berhorst, seconded by Alderman Jake Plassmeyer, to approve for pop-up vendor sales for those businesses with an active city business license denoting a qualified vendor, producing sales during the specified timeframe of the event and within the event venue boundaries. Aldermen votes: Dennis Peterman-yes, Chris Dickneite-yes, Jake Plassmeyer-yes, and Caitlin Berhorst-yes. City clerk Massman will send out correspondences to the organizer and to those residents and businesses/organizations directly affected; being within the event area, to alert them of the approval of the event alongside a flyer as provided by the organizer.

Next on the agenda was the clerk's report. City clerk Massman provided a handout and reviewed the month's task pad items. Liquor license renewals have been collected and new licenses were issued; effective date August 1, 2026. The EDMR report was completed and filed with MO DNR for 2nd quarter. An RFP – Engineering Services request proposal was drafted alongside sewer operator, Aaron Lachowicz. Second Quarter Wage Reports; 941 and Division of Employment Security were completed, reviewed with the city's accountant-Graves and Associates, submitted to the appropriate authorities and paid. Massman obtained a quote for a new PC system upgrade for the city's computer system. Estimate to be considered this evening.

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The request for the annual SRD Financial Statement has been received from the MO Auditor's Office and preparations of the report are in process. The 2026 Property Tax Rates / Debt Service Questionnaire has been received along with the aggregate assessed valuations from the Osage County Clerk. Preparations to host a public hearing at the August meeting in order to establish the new year's tax levies for the city's road and special road districts will be highlighted. The city is responsible to host a public hearing annually prior to the establishment of the tax levy rates. Massman will place an ad in the paper notifying the public of the hearing prior to the August meeting.

A motion was made by Alderman Chris Dickneite, seconded by Alderman Jake Plassmeyer, to approve the purchase of a new PC from Remote Computer Services as per the estimate submitted, including program updates, protection services and all city files transfer. Aldermen votes: Dennis Peterman-yes, Chris Dickneite-yes, Jake Plassmeyer-yes, and Caitlin Berhorst-yes.

Alderman Chris Dickneite ended his phone call and participation in the council meeting. A quorum remains with three aldermen present in-seat.

Lastly, in other business, housekeeping topics were addressed. Mayor Delbert Wieberg shared that he had read in the paper that our local County Commissioner-Dale Logan had requested from MoDOT that a South entrance be included in the Hwy 63 interchange plans. Wieberg's understanding was that the request was denied by MoDOT; but was interested in the council's thoughts to the Commissioner's request given there had been no prior discussions or opinions sought with city council members. Plans for the project interchange were reviewed as per the last updates provided to the city by MoDOT. Discussions were held. Suspect was believed that the request was due in part to beliefs that the left behind remaining sections of roadway; no longer being maintained by the State; would be increased sections of roadway that would transfer responsibility to Osage County.

Mayor Wieberg noted he had received a voicemail requesting assistance for lawn maintenance from Lin Bauer, a city resident located at 242 West Main Street, in the ditch area across from his residence noting that he and neighbor-Bill Buhr had been providing the care and maintenance but are no longer able to do so. Mayor Wieberg noted that he still has access to individuals needing community service hours; and planned to have the individuals assist in this request and provide some additional weed eating services to other areas within the city limits. Mayor Wieberg requested that council members consider approving a stipend for additional ground maintenance work within the city limit; including brush hogging along city roadways and around the sewer treatment plant. A motion was made by Alderman Jake Plassmeyer, seconded by Alderman Caitlin Berhorst, to approve up to \$1,000 for operations of equipment to perform ground maintenance service work within the city limit; including weed eating and brush hogging along city roadways and around the sewer treatment plant; city-wide clean-up. Aldermen votes: Dennis Peterman-yes, Jake Plassmeyer-yes, and Caitlin Berhorst-yes.

Plans for the school crossing areas will be repainted. All street repair projects were reported to have been completed. Invoicing is pending from Verslues Construction.

The next city meeting date was set for Tuesday, August 25, 2026, at 6:00 p.m. at City Hall.

A motion to adjourn the regular monthly meeting was made by Alderman Dennis Peterman and seconded by Alderman Caitlin Berhorst. Aldermen votes: Dennis Peterman-yes, Jake Plassmeyer-yes and Caitlin Berhorst-yes.